

***TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
JULY 11, 2006***

The meeting was called to order at 6:30pm. Selectmen present were: Janet Smith, James McIlroy, and Wes Moore. Others present were: Chief Reed, Lt. Gould, Brian Knipstein, Ray Buxton, Vern Glass, Frank Holmwood, Jim Ryan, Ray Konski, and Alexandra Breed.

Chief Reed updated the Selectmen on FEMA. The Town should be reimbursed for the full amount expended during the flood. During last week's payroll check signing, there were two checks for Emergency Management – one for Chief Reed and one for Christine Wilson. Janet asked if this was part of the FEMA reimbursement. Chief Reed explained to Janet that they are paid \$31.00 per hour for their work in Emergency Management which is separate from FEMA.

Brian Knipstein reviewed with the Selectmen the Force Agreement between the Town and State DOT. The State DOT has agreed to reimburse the Town \$16,000 for the Town to complete Railroad Avenue.

Ray Buxton, Vern Glass, and Brian Knipstein reviewed the final Easement between the Town of Newfields and the Newfields Water and Sewer District. This Easement was accepted by all parties and was signed and duly notarized. It will be filed with the Rockingham County Registry of Deeds.

Frank Holmwood discussed the rental of the Town Hall with the Selectmen. He would like to hold a furniture auction on September 16<sup>th</sup> to benefit the Newfields Community Church. On August 15<sup>th</sup> he would like to park a 52 foot trailer in the Town Hall Parking Lot to collect and hold donations until the auction is held.

There was concern that the trailer would interfere with parking for the primary election in September and the regular Sunday Church Services held each week.

The Town does not want to accept any liability for the trailer or any items stored in it and asked if an alternate location would be feasible. Frank stated that the Town would not have any liability – he would obtain the necessary insurance coverage for himself. He said this is the most convenient location for the trailer because the auction will be held at the Town Hall. Frank assured the Selectmen that the trailer would be removed from the Parking Lot no later than September 18<sup>th</sup>.

Piers Lloyd-Owens will be the auctioneer. The auction will not be affected by rainy weather. The last auction they held which also benefited the church raised between \$10,000. and \$12,000.

Wes made a motion to allow the trailer to be parked in the Town Hall Parking Lot Between August 15, 2006 and September 18, 2006. The motion was not seconded.

The Selectmen decided to table the issue of the trailer for further discussion, but approved the Town Hall rental based upon receipt of the Application, Certificate of Insurance, and the applicable fee (\$50.00).

Janet will speak with Chief Reed about parking the trailer in the lot for a month. The trailer must not interfere with the daily business of the Police Department.

The letter regarding the removal of a stone wall that is in the Town's Right of Way was reviewed and signed. Wes stated that he will call the Montgomery's to discuss the matter in greater detail and answer any questions they might have.

Anne Gould's appointment and Tanya Lampi's appointment to the Newfields Police Department were signed by the Selectmen. The New Hampshire Retirement System form for the Police Department was signed. The Town Hall Rental Agreement with Tom Conner was signed.

The oil bids were opened. Our current supplier, Hartmann Oil was the low bidder. Janet made a motion to accept the Hartmann Oil bid as the supplier for oil for the Town Hall for the 2006-2007 season. James seconded the motion and the motion passed with all in favor.

Janet and Wes went out to the Silverstein property today along with the surveyors. Further discussion on this matter was tabled until the official report is received from the surveying company.

Wes will call Al Dixon again regarding the Dispatch Contract. At this time Al has not contacted the Town Office for an appointment with the Selectmen and a one year contract has not been received by the Town of Newfields.

With regard to the potential junkyard, the property owner and Wes cannot connect on the telephone, but have been leaving messages for each other. Wes will contact the property owner and tell him the Selectmen must have a date to do their inspection of the property.

Jeff Buxton spoke to Wes with regard to the Planning Board. Apparently when an application is received, most of the process is completed before the Fire Department is notified of the plan. Jeff would like the Fire Department to become aware of and part of the process in the beginning. This would allow the Fire Department to have their

concerns discussed and met before the final plans are approved. James suggested that Jeff Buxton and Reuben Hull both attend a Selectmen's Meeting to discuss and form a procedure for the Planning Board to notify the Fire Department of new applications.

Wes made a motion to accept the minutes of the June 27, 2006 Selectmen's Meeting as written. Janet seconded the motion and the motion passed with all in favor.

Wes made a motion to accept and approve the Personnel Policy as written. Janet seconded the motion and the motion passed with all in favor.

Correspondence from the Highway Safety Agency regarding a Police Department Grant was reviewed along with the Exeter Region Cooperative Tax Assessment, and the Rockingham Land Trust letter regarding the Byrne Subdivision. Correspondence from Town Attorney Fran Lane was reviewed.

Wes will contact Bill Davis for an update on the upcoming Comcast Contract.

It was noted that an update has not been received from Reuben Hull with regard to Halls Mill Road and whether or not all items required to be completed per the agreement with Joe Falzone have been done. Nancy will contact Reuben for an update.

Ray Buxton turned off the water supply at the Old Post Office building.

Rockingham Land Trust sent a letter to the Selectmen asking that two representatives be appointed to the Piscassic Greenway Management Advisory Committee. Alison Watts asked to be a representative. The Town will post notices locally in the hopes that a Newfields resident will be willing to take on the second opening and volunteer. Anyone interested in serving on this Committee should contact the Town Office.

An update on the Exeter-Hampton District Court was received by mail and reviewed.

RSA 907 DOGS A MENACE, NUISANCE OR VICIOUS was reviewed by the Selectmen.

Alexander Breed of McLane, Graf, Raulerson & Middleton, P.A. met with the Selectmen to review and revise the proposed Conservation Easements on the Cole Property. She received many questions from the Selectmen. Rockingham Land Trust will own the land (as they do the Piscassic Greenway) and the Town of Newfields will own the Conservation and Wildlife Easements. The Town wants to be assured that in return for their \$130,000. payment, the Town receives an easement and/or easements on the entire Cole Property. The Town wants to be sure that the Agreement shows that Rockingham Land Trust is responsible for the baseline information along with the annual walks and reports. Rockingham Land Trust has this responsibility for the Piscassic Greenway.

The Selectmen gave permission for Nancy to provide copies of all of the documents signed thus far on the Cole Property to Attorney Breed.

As there is much more to discuss on this subject, the Selectmen agreed to table the discussion and meet again with Attorney Breed at 7:30pm on Thursday, July 13<sup>th</sup>.

Wes made a motion to adjourn the meeting at 10:30pm. This was seconded by James. The motion passed with all in favor.

The Selectmen met with Attorney Alexandra Breed on Thursday, July 13, 2006 at 7:30pm to continue their discussion on the Cole Property. Also present were Brian Hart and Ray Konski.

Wes made a motion to approve the Letter of Commitment for the Purchase and Sale of the Cole Easement. The motion was seconded by James and passed with all in favor.

Wes made a motion to approve the Purchase and Sale Agreement for the Farmland Conservation Easement and the Purchase and Sale Agreement for the Wildlife Conservation Easement. The motion was seconded by James and passed with all in favor. These documents were then signed by the Selectmen.

This Thursday meeting was adjourned at 10:00pm.

Respectfully submitted,

Nancy J. Spencer